FICTIONAL LIBRARY

Equipment lending policy

Effective 2026-06-01

Use this table for equipment loans at the media desk. This edition replaces the entire previous schedule.

Equipment ID	Equipment	Loan limit	Conditions
EQ-314	Flatbed scanner	30 minutes	Reserve at the media desk.
EQ-207	Portable projector	2 hours	Use in a library meeting room.
EQ-073	Slide viewer	1 hour	Staff will explain how to load a slide.

Limits apply to a single session. Ask the media desk about availability.